
EFFECTIVE

August 1, 2019.

Subject(s)

1. Contact with other children.
2. Contact with adults.
3. Adult interview requirements.
4. Vulnerable children.

1) Contact with Other Children**PSM 713-01, CPS Investigation - General Instructions and Checklist**

When barriers exist to making contact with other (non-victim) children caseworkers are able to complete a collateral contact to gain information about the child's wellbeing instead of making face-to-face contact.

Reason: CSA recommendation

2) Contact with Adults**PSM 713-01, CPS Investigation - General Instructions and Checklist**

Eliminated face-to-face contact with parents who are not involved in the care of the child(ren), adults residing in the home, or legal parents of other (non-victim) children. Telephone contact is allowable and acceptable with these individuals.

Reason: CSA recommendation

3) Adult Interview Requirements**PSM 713-01, CPS Investigation - General Instructions and Checklist**

Reduced interview requirements for adults but provides a comprehensive description of intent and direction for interviews. Caseworkers will have discretion to determine what interview questions are appropriate to meet the objective of the contact as outlined in policy.

Reason: CSA recommendation

4) Vulnerable Children

PSM 713-04, Medical Examination and Assessment

Expands allowance for collateral contacts for children identified as vulnerable children and eliminates medical exams as a requirement when specific information cannot be obtained.

Reason: CSA recommendation

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items ...

[PSM 713-01](#)

[PSM 713-04](#)